

Environment and Community Overview and Scrutiny Panel

Agenda and Reports

For consideration on

**Thursday, 13th September
2007**

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Environment and Community Overview and Scrutiny Panel. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Panel.

Chief Executive's Office

Please ask for: Gordon Banks
Direct Dial: (01257) 515123
E-mail address: gordon.banks@chorley.gov.uk
Date: 4 September 2007

Chief Executive: Donna Hall

Chorley
Council

Town Hall
Market Street
Chorley
Lancashire
PR7 1DP

Dear Councillor

ENVIRONMENT AND COMMUNITY OVERVIEW AND SCRUTINY PANEL - THURSDAY, 13TH SEPTEMBER 2007

You are invited to attend a meeting of the Environment and Community Overview and Scrutiny Panel to be held in the Committee Room, Town Hall, Chorley on Thursday, 13th September 2007 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on Monday, 16 July 2007 and the Special meeting of the Environment and Community Overview and Scrutiny Panel held on Thursday, 23 August 2007 (enclosed).

4. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item(s) on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be asked one supplementary question within his or her allocated 3 minutes

Continued....

5. **Business Plan Monitoring Statements - 1 April to 31 June 2007 (Pages 5 - 16)**

To consider the first quarter Business Plan Monitoring Statements for the services provided by the under mentioned Directorates, which fall within the responsibilities of this Panel:

- Leisure and Culture (enclosed)
- Development and Regeneration (enclosed)
- Streetscene, Neighbourhood and Environment (to follow)

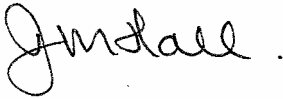
In relation to the performance indicator for all services concerning the percentage of invoices paid within 30 days, the Panel at its last ordinary meeting requested the Director of Finance to be present at this meeting to answer member's questions specifically on the process changes, and their effects on the system of the payment of invoices.

6. **Overview and Scrutiny Work Programme (Pages 17 - 20)**

To consider the Overview and Scrutiny Work Programme for the ensuing Municipal Year with items relating to this Panel is enclosed.

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

Distribution

1. Agenda and reports to all Members of the Environment and Community Overview and Scrutiny Panel (Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Catherine Hoyle, Keith Iddon, Margaret Iddon, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe, Mick Muncaster, Rosie Russell and Shaun Smith for attendance.
2. Agenda and reports to Gary Hall (Director of Finance), John Lechmere (Director of Streetscene, Neighbourhoods and Environment), Jane Meek (Director of Development and Regeneration), Jamie Carson (Director of Leisure and Cultural Services) and Gordon Bankes (Democratic Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون
کیجئے: 01257 515823

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Environment and Community Overview and Scrutiny Panel**Monday, 16 July 2007**

Present: Councillor Greg Morgan (Chair) and Councillors Nora Ball, Judith Boothman, Magda Cullens, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Catherine Hoyle, Keith Iddon, Margaret Iddon, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe, Rosie Russell and Shaun Smith

Also in attendance: Councillor Eric Bell (Executive Member for Streetscene, Neighbourhoods and Environment)

07.ECS.07 APOLOGIES FOR ABSENCE

An apology for absence was submitted on behalf of Councillor Michael Muncaster.

07.ECS.08 DECLARATIONS OF ANY INTERESTS

No Members declared any interests in relation to matters under consideration at the meeting.

07.ECS.09 MINUTES

RESOLVED – That the Minutes of the meeting of the Environment and Community Overview and Scrutiny Panel held on 7 June 2007 be confirmed as a correct record and signed by the Chair, subject to the inclusion of Councillor Judith Boothman in the apologies for absence.

07.ECS.10 PUBLIC QUESTIONS

No member of the public requested to speak at the meeting.

07.ECS.11 BUSINESS PLAN MONITORING

At the previous meeting, the Panel requested to submit information relating to issues and queries that arose from the Business Plan Monitoring Statements for the period 1 January to 31 March 2007.

Management of Sickness Absence

The Director of Human Resources gave a short presentation on the management of sickness absence across the authority, specifically the Panel's request at the last meeting on how the figures are arrived at and the split between short term and long term sickness.

The presentation included the cost of sickness absence to the authority and the number of people currently on long term sick.

Action taken for 2007/08 included improved monitoring of absences, targeting the main reasons for absence and the monitoring of return to work interviews.

The Corporate and Customer Overview and Scrutiny Panel was currently carrying out an inquiry into absence management.

Processing of Invoices within the 30 working days

The Director of Finance produced a briefing note setting out an analysis of where and the reasons for the delays that were causing the fall in the performance target for the

processing of invoices within the 30 working days and whether the system was working across the authority.

Although Members welcomed the information provided in the briefing notes they specifically requested that they receive information on what had been the process changes made and their effects on the performance figures. Members questioned whether the right monitoring techniques were being used as the latest quarterly information for 30 June 07 relating to Leisure and Culture had shown that they were still not achieving the Council's corporate target of 96%.

It was **AGREED** that the Director of Finance attends the next meeting of the Panel on 13 September 2007 to answer Members questions specifically on the process changes, and their effects on the system of payment of invoices.

07.ECS.12 NEIGHBOURHOOD WORKING - INQUIRY

The Director of Streetscene, Neighbourhoods and Environment reported on the current position with regard to the Panels ongoing inquiry into Neighbourhood Working.

The Members received a position statement prepared by the Director providing an overview of the evidence heard by the Inquiry, models for neighbourhood working including three models of Neighbourhood Management which might be appropriate for Chorley, which had been drawn from the evidence. The options were not mutually inclusive and the Panel would need to make a decision about whether and what recommendations it would make to the Executive Cabinet.

A final witness hearing was due to take place with the Chief Executive and Director of Finance invited to a meeting to answer Members questions and queries they may have on the inquiry and outcomes, with a need for a realistic view and proposals.

The Panel **AGREED** that the final witness hearing be held towards the end of August, beginning of September.

07.ECS.13 WORK PROGRAMME

The Chair accepted as urgent, consideration of this item, not included on the agenda in order to bring to the Panel's attention the need for the Panel to commence consideration of future items for inclusion in the Panel's Work Programme.

Following the recent Overview and Scrutiny Member Training sessions there was a need for the Panel to consider further topics once the Neighbourhood Working Inquiry had been completed.

RESOLVED – That the Overview and Scrutiny Committee be requested to consider the inclusion in the Panel's Work Programme for this Municipal Year of the following issues:

- i) The investigation into the Council's environmental carbon footprint and what the Council is currently doing to reduce its carbon emissions.**
- ii) To examine the poor public attendance at the Community Forums providing an analysis of the attendances across each Forum.**
- iii) Town Centre issues and management.**

Chair

Environment and Community Overview and Scrutiny Panel

Thursday, 23 August 2007

Present: Councillor Greg Morgan (Chair) and Councillors Nora Ball, Mike Devaney, Mrs Doreen Dickinson, Anthony Gee, Margaret Iddon, Kevin Joyce, Roy Lees, Adrian Lowe, Marion Lowe and Rosie Russell

Also in attendance: Paul Lusk (Partners in Change)

07.ECS.14 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Judith Boothman, Magda Cullens, Cath Hoyle, Keith Iddon, Michael Muncaster and Shaun Smith.

07.ECS.15 DECLARATIONS OF ANY INTERESTS

No Members declared an interest in relation to matters under consideration at the meeting.

07.ECS.16 NEIGHBOURHOOD WORKING - INQUIRY

The Panel received a presentation from Paul Lusk, the consultant appointed to guide and advise on the Neighbourhood Working Inquiry.

The presentation pulled together the evidence collected throughout the Inquiry. Members noted the key points, including the factors identified for making Neighbourhood Working a success and those to be avoided.

The Director of Streetscene, Neighbourhoods and Environment highlighted the key points within his report and outlined the three identified options. Option One (the Pathfinder model), Option Two (Neighbourhood teams) and Option Three (Neighbourhood teams plus). The Council was already working in a way that supports neighbourhoods, including Community Forums and work in the customer facing Directorates.

Members discussed the options with the Chief Executive and the Director of Finance and it was **AGREED** that Option One was not achievable for Chorley. The Panel agreed to build on Neighbourhood Working arrangements already in place, such as those with Parish Councils, Community groups, the Local Strategic Partnership, Lancashire County Council, the Police.

Members considered the impact of the new Local Government White Paper and noted there were references to Parish Councils and Community Call for Action that linked in to Neighbourhood Working.

Members agreed flexibility would be important as each neighbourhood would have different needs and the take up would vary in each area. There was a need to focus on intelligence led allocation of resources.

It was **AGREED** that a report be produced outlining the recommendations of the Neighbourhood Working Inquiry based on:

- A reconsideration of the eight neighbourhoods proposed, to take into account the seven County Council organisational divisions,
- Building on existing work and relationships with statutory and community organisations,
- An additional two Neighbourhood Officers, one Community Development officer and a Neighbourhood analyst
- Additional funding for local spending for neighbourhood working should be explored further.

It was **AGREED** that the report would be presented to Overview and Scrutiny Committee in October and the Executive Cabinet in November.

Chair



BUSINESS IMPROVEMENT PLAN MONITORING STATEMENT FOR THE LEISURE AND CULTURAL SERVICES DIRECTORATE

FOR THE PERIOD: 1 April 2007 to 30 June 2007

1. KEY MESSAGES

The Directorate has made a good start to 2007/08 with progress being made in all areas. There are no significant variations to report.

2. BUDGET UPDATE

JUNE 2007	£'000	£'000
ORIGINAL CASH BUDGET		1,232
Add Adjustments for In year cash movements		
Slippage from 2006/2007		
- Use of AMF Reserve		
Virements for other Services		
- Tourism transferred to Dev. & Regen.		(7)
ADJUSTED CASH BUDGET		1,225
Less Corporate Savings		
CURRENT CASH BUDGET		1,225
FORECAST		
EXPENDITURE		
>Savings from staff vacancies-net of pay in lieu of notice	(8)	
>YVP-Gas	7	
>NNDR	2	
Expenditure under (-) or over (+) current cash budget		1



INCOME

>Astley Hall Income	5
>Coach House Service Charge	(5)

Income under (+)/ over (-) achieved

-

FORECAST CASH OUTTURN 2007/2008

1,226

Key Assumptions**Key Issues/Variables**

Gas usage at Yarrow Valley Park

Key Actions

-

3. SERVICE DEVELOPMENTS

Progress has been made in a number of areas:

- Green Flag status has been retained at Yarrow Valley Country Park.
- Secured £208,000 Big Lottery funding for play initiatives in the Borough, working closely with the Chorley Play Partnership.
- Management of capital projects
 - Astley Park
 - All Seasons Leisure Centre
 - Weir Access at Yarrow Valley
 - Brinscall Pool
 - Clayton Green Leisure Centre
 - Duxbury Park Golf Course.
- Continued to develop activities for Children and Young People, under the banner Get Up and Go ... this work resulted in the Council being finalists in the Municipal Journal's Awards and receiving an award from Chorley Civic Society.
- We are on schedule to transfer Tatton Community Centre into community management by 1 September 2007.
- The Directorate have been involved in a range of partnerships that link into the Local Strategic Partnership, for example, Chorley's Children and Young People's Thematic Group, the Older People's Partnership Board for Chorley and a group looking at joint working with the new Primary Care Trust.

4. PERFORMANCE INDICATORS

The majority of indicators are on, or exceeding, target. One, invoices paid within 30 days, has a 'red triangle' at 30 June 2007. An action plan, showing how we will correct this degree of underperformance, is attached at Appendix 1 to this report. The percentage of young people from target areas attending activities is 1.2% below target and gets a blue circle. We expect this target to be achieved at year end.

Indicator Description	Performance 2006/07	Target 2007/08	Performance at 30 June 2007	Performance Trend
Number of young people participating in activities organised by the Directorate eg 'Get Up and Go'	14,875	12,000	4,336	Green Star
Percentage of young people participating in activities, events and programmes organised by the Directorate who reside in priority areas for intervention.	51%	40%	38.8%	Blue Circle
Number of visits to/usages of Leisure and Cultural facilities.	977,862	985,000	265,482	Green Star
Leisure and Cultural Services – sickness absence.	8.44	2.3 (end June)	0.35	Green Star
Leisure and Cultural Services – invoices processed within 30 working days.	89.94	96.71	79.78	Red Triangle
Visits to/usage of museums per 1000 population (BV170a)	270	240	92.81	Green Star
Visits to museums in person per 1000 population (BV170b)	164	164	62.16	Green Star
Visits to/usage of museums per 1000 population (BV170a)	270	240	92.81	Green Star
Visits to museums in person per 1000 population (BV170b)	164	164	62.16	Green Star
Visits to museums and galleries by pupils in organised groups (BV170c)	1,489	1,500	437	Green Star

Equality and Diversity Update

Equality Impact Assessments are planned for all service areas and two cross-cutting areas, access and publicity, that were identified in previous assessments.

Risk Management Update

The Directorate's Business Improvement Plan includes risks relating to staffing, efficiency savings, job evaluation, partnership working and health and safety. Measures are in place to manage these risks. Nothing has happened in the first quarter of 2007/2008 to revise the risks or the measures.

Value for Money/ Efficiencies Update

As mentioned earlier, the transfer of community centres into community management has been a significant area of work in the first 3 months. Tatton Community Centre is set to transfer to Tatton Community Association on 1 September 2007.

5. CONCLUSION

A good start to the financial year, with no significant variations to report in the first three months.



Signature: _____

DIRECTOR OF LEISURE AND CULTURAL SERVICES

% Invoices Processed within 30 days**FINANCIAL YEAR 2007 / 2008****Indicator Short Name: Invoices processed**

Q1		End of Year Target
Performance	Target	
79.78%	96.71 %	96.71

Please explain the reasons why progress has not reached expectations:

This indicator is the joint responsibility of the Finance Directorate and Leisure and Cultural Services.

A review of our procedures highlighted a problem in the Directorate which resulted in a number of invoices failing to be paid in 30 days. The problems were a mix of capacity and a lack of knowledge of the system.

Please detail corrective action to be undertaken:

Corrective action has been taken which includes centralising support for managers and increasing training.

Action planned through financial year:

See above

Please give an objective assessment as to whether the year end target will be met:

When the problems were picked up the indicator had fallen to 75.2%. As you can see, it has picked up by nearly 4.5% at the end of June to 79.78%. I can report that at the end of August we have improved further to 88.32%. It will be difficult to achieve the 96.71% target at year end. However, I am confident that the changes made will result in the Directorate achieving 90% performance.

Action Plan Owner: Jamie Carson, Director of Leisure and Cultural Services

Contact Number: 01257 515815

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BUSINESS IMPROVEMENT PLAN MONITORING STATEMENT FOR THE DEVELOPMENT AND REGENERATION DIRECTORATE

FOR THE PERIOD 1 APRIL 2007 TO 30 JUNE 2007

1. KEY MESSAGES

The main objectives for the Directorate as a whole over the next 12 months to build on the improvements made during 2006/7 particularly in relation to communication and customer care. Initiatives include increasing the number of customers using e-planning system and the development of a Directorate wide Improvement Plan which will include actions to improve our service to customers.

With regards to individual teams a main focus will be to build the Strategic Housing Team following housing stock transfer. A report setting out the priorities for the team will be produced and specific action identified. A key factor will be building relationships with Chorley Community Housing as well as other RSL's.

The focus for the Planning Policy team will be to move the LDF Core Strategy forward in conjunction with Preston and South Ribble.

Economic Regeneration will be focusing on delivering the actions set out in the Town Centre Strategy and the Economic Regeneration Strategy.

In Development Control the performance targets have been reviewed and increased. With regards Building Control we are looking at ways to bring more business including promoting the service. However, recruitment still remains an issue. There is a shortage of experienced planners and there is competition from both the private and public sector. We currently have a number of vacancies in the Directorate which I am looking to fill over the next couple of months. This may affect performance and I am looking at ways to deal with this issue in the interim.

2. BUDGET UPDATE

DEVELOPMENT & REGENERATION

JUNE 2007 £'000 £'000

1,062

ORIGINAL CASH BUDGET

Add Adjustments for In year cash movements

Virements for other Services

- Markets Transferred from Property Services
- Land Charges Transferred from Legal Services
- Tourism Transferred from Leisure & Culture

(80)
(92)
7

ADJUSTED CASH BUDGET

897

- Less Corporate Savings - Vacancy savings
- Less Corporate Savings - PDG

(22)
(21)

CURRENT CASH BUDGET

855

FORECAST

EXPENDITURE

- >Salary savings on vacant posts (35)
- >Legal Fees re Planning Application 15
- >Tourism General Subscriptions 4
- >NDR 1

Expenditure under (-) or over (+) current cash budget (15)

INCOME	
>Profiled income for Land Charges	1
>Profiled income for Building/Planning Applications	14
	<hr/>

Income under (+)/ over (-) achieved 15

FORECAST CASH OUTTURN 2007/2008

855

Key Assumptions

Assume Market Toll income to achieve budget level.

Key Issues/Variables

A number of vacant posts within salary savings.

Key Actions

Salary budgets for Anchor Technical Officers and Buckshaw Officer included.
 This expenditure is offset by a recharge to DFG capital allocation and a match funding of S106 monies respectively

3. SERVICE DEVELOPMENTS

Economic Regeneration Strategy – Lancashire Economic Partnership are in the process of refreshing the Lancashire Economic Strategy which is funded by the NWDA. A number of projects in the Economic Regeneration Strategy have been included in this.

An investment programme/action plan is being prepared.

Town Centre Strategy – A number of the initiatives in the action plan are currently being implemented.

Market Walk Phase II – A public consultation event has been held prior to the submission of a planning application. Other initiatives include:

Town Centre Promotion – Preparation for Christmas including a Dickensian Evening.

A Street Café Policy approved for consultation by Cabinet.

Heritage – The key heritage projects included in the Business Improvement Plan have been put on hold due to staff vacancies.

Transport Accessibility Plan – An action plan is currently being developed and will be presented to September meetings.

Buckshaw Village – Discussions between officers and BAe Systems have commenced on the future developments of Group 1 and Group 4N the remaining areas of land at Buckshaw.

Railway Station – Network Rail are currently drawing up the outline proposals for the Station (known as Grip 3). This is due to report at the end of July.

Strategic Regional Site/Buckshaw Link – The SRS or “the Revolution” was officially launched and development has commenced on the Buckshaw Link.

Climate Change Strategy – A cross Directorate Climate Change Strategy Task Group has been established. The first action is to establish the Council’s carbon footprint and Liberata have been asked to do this.

Big Wood/Copperworks Wood – Public Consultation on the proposals is currently being undertaken particularly with regards access into the area.

4. PERFORMANCE INDICATORS

Indicator Description	Target at 31st June 2007	Performance June 2007	Comments
% of Planning Applications processed on time- Major	73	83	Green Star
% of Planning Applications processed on time- Minor	77	74	Blue Circle
% of Planning Applications processed on time - Other	88	88	Blue Circle
% Of Building Plans Determined by Statutory Target	100	Not measured	N/A
Development and Regeneration % invoices processed within 30 Working Days	96.71	90.22	Red Triangle
Development and Regeneration Sickness Absence- Days	2.30	1.62	Green Star

Signature: _____

DIRECTOR OF DEVELOPMENT AND REGENERATION

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OVERVIEW AND SCRUTINY WORK PROGRAMME – 2007/08

Function/topic	Assigned to	Scoping completed by	Evidence Sessions (detail)	Recommendations by	Executive Response	Feedback to Executive Repose
1. Scrutiny Inquiries						
Neighbourhood Working	ECOSP	Version 1 Sept 06 Version 2 Nov 06	December 2006 to August 2007	September 2007		
The Council's current performance against the key lines of inquiry to be assessed by the Audit Commission during the CPA and Direction of Travel	O&S	October 2006	October 2006 to present (Capacity & Achievement element) October 2006 to March 2007 (Equality & Diversity element)	March 2007	24 May 2007	2 August 2007
Gershon Efficiencies Attendance Management	CCOSP	July 2007	Sept 07 to Dec 07 Sept 07 to Dec 07	February 2008 February 2008	March 2008	
2. Scrutiny Overview Subjects						
To investigate the Council's environmental footprint and what the Council is currently doing to reduce its carbon emissions.	ECOSP					
To examine the poor public attendance at the Chorley Community Forums providing an analysis of the attendance across each meeting..	ECOSP					
Town Centre issues and management.	ECOSP					

Function/topic	Assigned to	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
1. Holding the Executive to Account														
Annual Budget Consultation	OSC										12			
Budget Scrutiny	OSC CCOSP ECOSP									22 24	12			
Provisional full year Performance Indicator	OSC	21												
Quarterly Business Plan Monitoring Statements	ECOSP		7			13		22				13		
	CCOSP		12			25		20				11		
	OSC	21			2			12			12			
Quarterly Performance Report (Corporate Strategy and Best Value Performance Indicators)	OSC	21			2		12				12			
2. Policy Development and Review														
Overview and Scrutiny Improvement Plan	OSC		25											
Corporate Strategy	OSC							12	3					
OSC – Overview and Scrutiny Committee														
ECOSP – Environment and Community Overview and Scrutiny Panel														
CCOSP – Corporate and Customer Overview and Scrutiny Panel														

MONITORING OF PREVIOUS SCRUTINY RECOMMENDATIONS – 2007/08

Scrutiny Inquiry	Assigned to	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Chorley Markets	CCOSP					23					11		
Decriminalised Parking Enforcement	CCOSP				25						11		
Contact Centre	CCOSP						20						

Monitoring of Budget Scrutiny Recommendations	Assigned to	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Environmental Services	ECOSP						22		24				
Planning Services	ECOSP						22		24				
Revenues and Benefits	CCOSP						20		22				

Rolling Programme of Scrutiny Inquiries to be Implemented

Priority Order	Topic/Issue Title	Date Included	Priority Score	Source
<p><u>Full Scrutiny Inquiries</u></p>				
<p>Overview and Scrutiny Committee</p>				
1.	Job Evaluation	June 2006	All within the Corporate Strategy	Corporate Strategy
2.	The effectiveness of the Community Safety Partnership in the delivery of reduced levels of crime in the Borough.			
<p>Environment and Community Panel</p>				
1.	Inequalities in the Borough Town Centre Strategy			
2.				